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May 21, 1997

Robin Kelly, Reports Analyst
Federal Election Commission
999 E. Northwest
Washington, D.C. 20463

RE: Friends of Roy Blunt
Identification number C00304758
October Quarterly Report
12 Day Pre-General Report
30 Day Post-General Report

Thanks for allowing us the additional time to prepare a detailed response. Enclosed is a schedule reconciling the periods listed above. We chose to start with the April 1, 1996 to June 30, 1996 reporting period. This allowed us to derive a pattern to the discrepancies you suggested.

First, in checking with our records, we agree that we did not remit the Mid-Am PAC 48 hour report as required. According to our earlier telephone conversation, we are not including any additional information regarding the contribution. However, we plan to set up better procedures to ensure that we do not overlook the reports required. One thing to note, of the 38 reports required, we overlooked only one.

In preparing the reconciliation, we have learned that the software we acquired to monitor the campaign process, treats all entries based on the date provided when entered. Therefore, if we enter an entry after we have run and submitted the report, it will change the totals for that period. For example, we printed on October 17, 1996 the report for the period of October 1, 1996 to October 16, 1996 and sent it to the FEC. On October 18 we discovered that we missed a contribution. The contribution is entered with a date of October 15. The system changes the information for the period of October 1 to 16. When the next report is run, the ending balance totals include the entry but the current period does not. So when you begin to track the history, the reports do not match.

Second, please note the letters assigned to each difference indicated on the reconciliation report which we include. The detailed explanations are as follows:

- A. The total contributions did not cross-foot by \$900. Two entries caused this. They entered a check from Warren Brothers in the system after the report for the period from 7/1/96 to 9/30/96 was generated and submitted. For negative \$100 we cannot find detail, but feel it is immaterial according to generally accepted accounting principles.